



Berean Subject Enrollment Card – For An Individual

Student Number: Birthdate: Day ___ Month ___ Year ___ Last Name: First Name: Street Address: City: _____ Prov: _____ Postal: _____ Country: <i>Canada</i> Course Code: Course Name: I agree that it is my responsibility to verify the applicability of Global University credits toward any educational goals that I may have. Agree to on this day: Day ___ Month ___ Year ___ My Signature:	<h3 style="text-align: center;">Cancellation and Refund Policy For Enrolled Students</h3> <p>Global University strives to develop instructional materials and programs that will be completely satisfactory to the students who enroll with us. However, if is necessary for a student to discontinue studying a Global University course, the following refund policy will apply.</p> <ol style="list-style-type: none"> You may cancel your enrollment with five (5) days after midnight of the day on which you signed the enrollment agreement (Subject Enrollment Card). If you cancel your enrollment during this time, you will be given a complete refund of all money paid. From the five (5) calendar days after midnight of the day which you signed the SEC until nine (9) months from the day on which you signed the SEC, GU will be entitled to retain a registration fee from the amount you have paid. The registration fee (converted to local currency) will be calculated as follows: <ol style="list-style-type: none"> For courses costing less than \$300 dollars, GU may retain up to \$75. For courses costing \$300 dollars or more, GU may retain 20% of the total paid but not more than \$200 dollars. If you request cancellation after two (2) months of your dated SEC, GU shall be entitled to the registration fee plus a percentage of the total cost of the course. The percentage will be calculated as follows: The registration fee will be deducted from the total of the course. Then, in addition to the registration fee, GU will retain a percentage of any amounts that remains. The percentage retained will depend on how much of the course you have completed. <p>Therefore:</p> <ol style="list-style-type: none"> Up to and including your completion of the first 10 percent of the course, GU may retain 10 percent of any remainder. After you have completed more than 10 percent of the course and up to and including completion of 25 percent of the course, GU may retain 25 percent of any remainder After you have completed more than 25 percent of the course and up to and including completion of 50 percent of the course, GU may retain 50 percent of any remainder. If you complete more than half of the course, GU shall be entitled to the full cost of the course. Refunds will only be given on materials that are in resalable condition.
Note Enrollment is official when the Global University Office has processed your Subject Enrollment Card	
National Office Use Only (Below)	
Date:	
Exam Edition:	
Language: <input type="checkbox"/> English <input type="checkbox"/> French <input type="checkbox"/> Spanish	
Office Stamp:	
OR	
Director's Signature:	
International Office Use Only – Enrollment Stamp	
Payment Payment is accepted through Interac e-Transfer using the email address: info@globaluniversity.ca	
Sending Instructions Scan/Email: info@globaluniversity.ca Fax: 905-901-4730	