

DIRECTED READING
2 – 3 Credits

A special study of some area of interest to the student, relevant to one's academic program, under the direction of a Global University instructor. A proposal for the directed reading course, detailing the books to be read and project to be completed, must be submitted to the Dean of the Undergraduate School of Bible & Theology.

The Academic Affairs Committee suggests the following guidelines:

1. The reading can be done in any academic discipline, and the student can earn 2 or 3 credit per course. The course number will reflect the area of reading as well as the number of credits earned. For example: If a student enrolls in three credits of directed reading in theology, the course number is THE4803.
2. Students who wish to enroll in a directed reading course must first submit a proposal of about 100 words in length to the GU National Director, or the Dean of the Undergraduate School of Bible & Theology (for USA students) along with a Subject Enrolment Card (SEC). The student should keep a copy of his or her proposal. The director will mail the original and the SEC to the International Office and keep a copy for their own files.

The proposal must:

- a) describe the nature and significance of the reading
 - b) list the complete publication data (author, title, place of publication, publisher, copyright date, and number of pages) of the books that the student wishes to read
 - c) involve 300 pages of reading for each credit earned. For three credits, the student would be expected to read 900 pages.
3. At the International Office the proposal will be taken to the Dean of the Undergraduate School of Bible & Theology for approval. After approval, the Student Services Department will process the SEC and return copies to the GU National Director with a copy for the student, or directly to the student in the USA. This confirms approval to proceed with the Directed Reading.
 4. The student will confirm in writing the completion of the Directed Reading. In addition, a summary paper on the topic of the reading must be submitted to the office of Student Services. This may be in the form of a critique or a critical summary. The paper should be about 5 pages in length for each credit to be earned. Information on how to prepare this paper using the proper format can be found in *The Form & Style Guide of Global University*.
 5. The following procedure should be followed in writing the Directed Reading:
 - Technical information about the book (author, title, publisher, date, and number of pages).
 - Pertinent information about the author.
 - The thesis of the book.
 - A summary of the contents of the book in the words of the student.
 - Personal evaluation of the book:
 - What is its contribution or value to the particular field of knowledge;
 - What benefit did the student gain from the book; and
 - What criticism does the student have about the book (inaccurate information, format problems, inadequate treatment of the subject, doctrinal issues, etc.).
 6. Directed Reading courses are restricted to a maximum of 9 credits per student.
 7. Directed Reading courses are restricted to students who are within 32 credits of completing a degree program.