



Student's Request to Take Final Examination

This form should only be used by students enrolled directly through the Global University Canada office. Submit this form when nearing completion of your course. **Mail:** Global University Canada: Box 1264 Lakeshore West, Oakville, ON, L6K 0B3 | 416.619.9242 | **Fax:** 905.901.4730 | **E-mail:** info@globaluniversity.ca

We are very pleased that you are nearing the completion of this course. At this point you will want to make arrangements to take your final examination. You may do so by filling in this form and sending it to your enrollment office. In this way, your advisor can make an appointment for you to take the final examination.

Course Name

Course Number

Student Information:

You Name (please print)

_____ -CAN
Student Number

Your current address (if changed since enrolling in this course):

If you are taking this course as a part of a Learning Centre, what is the name of the LC:

Exam Supervisor Name (please print)

Title / Employment

Mailing Address

Email

City, Province

Telephone

Postal Code

Unless the time and date for your examination have already been arranged, use this box to request an appointment.

	Date	Morning	Afternoon	Evening
First Choice	-----	-----	-----	-----
Second Choice	-----	-----	-----	-----
Third Choice	-----	-----	-----	-----

For Office Use Only

Director:	Signature or Stamp
1. Sign or Stamp	
2. Make a copy of this information for your files.	
3. You have already received a final examination for this student. If you do have the exam please send this form to the IO.	